



## NAPEBT

*Serving Those Who Serve the Public*

### NAPEBT Finance Committee Minutes

November 5, 2018

#### Minutes

1. Approve October minutes – **m/Bonny, s/Scott, all voted for approval**
2. Monthly Financial Statement Review – **Lori & Garrett shared the September Financial Statements electronically and Garrett reviewed the dashboard with the committee. YTD financials are currently favorable by \$745,621. Quarterly Financial Statements will be presented at the NAPEBT Retreat**
3. FY19 Budget Projections - **Nura presented FY19 projections. Nura will update compensation per email from M. Townsend and check Online Enrollment amount. Projection is currently \$1.393 million to the good. Summary will be presented at NAPEBT Retreat**
4. FY20 Budget Assumptions - **Nura presented FY20 assumptions. Nura will update compensation per email from M. Townsend and check Online Enrollment amount. Expenses assumptions currently show a 2.3% increase. Detail page will be presented at NAPEBT Retreat**
5. FY20 Budget Requests – **Committee briefly reviewed new budget requests received to date. All new budget requests will be presented at the NAPEBT Retreat.**
  - a. Wellness Committee - \$48,000 One-on-One Nutrition
  - b. Wellness Committee - \$37,000 Website
  - c. Wellness Committee - \$10,000 Marketing
  - d. Wellness Committee - \$10,000 Wellness incentive for spouses
  - e. Vera Clinic Committee - \$188,928 recommendation add 1 NP and 1 MA
6. NAPEBT Decision making what goes to the NAPEBT Board – **Committee discussed that recommendations regarding Budget, Audit, P&P, and Projections would all go to the Board.**
7. Future Agenda items:
  - a. Capitalization policy – Review 3rd draft – Rick Tadder not able to join us, hold for December
  - b. Reserve Policy clarification
  - c. Budget Procedure
  - d. FY18 Audit – **Lori has not heard from the Auditors**
  - e. Reconciling employee census counts with vendors - BCBS, Baker Tilley, Deer Oaks, Vera
  - f. Project Calendar
8. Next Meeting – **December 10, 2018, 11:00 am. Finance Committee members were invited to the Retreat on November 14<sup>th</sup> and afternoon of the 15<sup>th</sup>.**
9. **Meeting Adjourned – 10:00 am**

#### Present:

Scott Walmer, FUSD  
Jami Van Ess, CCC  
Isabella Zagare, CCC  
Bonny Lynn, Coconino County  
Lauree Battice, NAIPTA  
Lori Jundt, Ashton Tiffany  
Garrett Mahoney, Ashton Tiffany  
Nura Patani, Segal

#### Not Present:

Rick Tadder, City of Flagstaff  
Shannon Anderson, City of Flagstaff  
Ginger Wischmann, FUSD  
Mike Townsend, Coconino County  
Amy Girardo, Segal  
Jeanie Confer, Accommodation