

**NOTICE AND AGENDA FOR MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, December 13, 2018, 9:00 a.m.**, at the Coconino County Human Resources Building, 420 N. San Francisco Street, Flagstaff, AZ 86001. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

AGENDA

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1. CALL TO ORDER	9:00 a.m.	M. Townsend	
2. APPROVAL OF AGENDA	9:00 a.m.	M. Townsend	2
3. APPROVAL OF MINUTES: November 14–15, 2018	9:05 a.m.	M. Townsend	4
4. ACTION ITEMS			
A. Discussion and Possible Board Action/Approval on Committee Updates			16
a. Clinic	9:10 a.m.	J. Almond	17
i. Vera Update			18
b. Finance	10:00 a.m.	J. Van Ess	47
c. Benefits	10:30 a.m.	S. Dille	48
i. City of Flagstaff Cafeteria Plan Document		S. Anderson	49
d. Wellness	10:50 a.m.	M. Townsend	127
e. Risk Management	11:10 a.m.	D. Coughenour	128
f. Committee Decision Making Authority and Reporting	11:20 a.m.	M. Townsend	129
B. Discussion and Possible Board Action/Approval on Vendor Items			130
a. Segal	11:30 a.m.	A. Girardo	131
i. Monthly Medical/Pharmacy Report		N. Patani	
ii. 2019/2020 Self-Funded Budget Projection and Contribution Rate Setting, Plan Design, and Reserves		N. Patani	132
iii. Discussion and Update on Compliance and Industry Changes and Trends		A. Girardo	143
b. Employee Assistance Program Contract	12:30 p.m.	M. Townsend	148
c. Kachina Village Improvement District Possible Membership	12:45 p.m.	M. Townsend	149
d. Kairos update and discussion	1:00 p.m.	M. Townsend	
C. Discussion and Possible Board Action/Approval on Meeting Wrap Up Items			150
a. 2018/2019 Meeting Project Plan	1:20 p.m.	A. Genaro	151
b. Review of Action Items and the Timeline	1:30 p.m.	M. Esquibel	166
5. EXECUTIVE SESSION			
The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).			
6. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS			
Northern Arizona Public Employees Benefit Trust members may present a brief summary of current events, including communications received. No action will be taken.			
7. Next Regular Meeting: January 24, 2018			
8. ADJOURNMENT			
The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.			

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The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible to arrange for the accommodation.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 12th day of December, 2018, at 9:00 a.m.