



**NAPEBT**

*Serving Those Who Serve the Public*

## NAPEBT Finance Committee Minutes

December 3, 2018

### Agenda

1. November minutes – **m/ Bonny, s/ Isabella, all approved**
2. Monthly Financial Statement Review – **Lori & Garrett shared the October Financial Statements electronically and Garrett reviewed the dashboard with the committee. YTD financials are currently favorable by \$798,412.**
3. Capitalization policy – **Tabled until January meeting**
4. Budget Report – **Committee discussed the Financial Statement presentation and asked for feedback regarding usefulness of information. Committee suggested replacing the budget remaining column with the new projection column. Lori and Garrett will send Financial Statements to Nura and Jami, Nura will provide updated projection, then Lori and Garrett will send Financial Statements with Projection to Committee.**
5. Future Agenda items:
  - a. Reserve Policy clarification - **Mike T. requested that the Finance Committee modify language to originally proposed language which was used for the retreat. Jami will send this back to the group.**
  - b. Budget Procedure -
  - c. FY 18 Audit – **Nothing has been received from auditors**
  - d. Reconciling employee census counts with vendors - BCBS, Baker Tilley, Deer Oaks, Vera – **Lori and Garrett shared that this has gotten better. Committee members will check routing list to see if anyone needs to be added to ensure that employee counts are returned in a timely fashion.**
  - e. Project Calendar
6. Other - **Rick T. asked if there was anything else that the board wanted from our committee, Jami will ask this question at the next NAPEBT meeting**
7. Next Meeting – **January 14, 2019, 11:00 am. (Committee members are also invited to December 13<sup>th</sup> NAPEBT meeting.)**
8. **Meeting adjourned 8:40 am**

#### Present:

Rick Tadder, City of Flagstaff  
Ginger Wischmann, FUSD  
Jami Van Ess, CCC  
Isabella Zagare, CCC  
Bonny Lynn, Coconino County  
Lauree Battice, NAIPTA  
Lori Jundt, Ashton Tiffany  
Garrett Mahoney, Ashton Tiffany  
Nura Patani, Segal

#### Not Present:

Scott Walmer, FUSD (?)  
Shannon Anderson, City of Flagstaff  
Mike Townsend, Coconino County  
Amy Girardo, Segal  
Jeanie Confer, Accommodation