



Northern Arizona Public Employee Benefit Trust (NAPEBT)  
Benefits Committee  
Coconino Community College  
2800 S Lone Tree Road, Flagstaff 86001  
Room 439  
March 12, 2019 – 1:00 p.m.

MINUTES

I. Call to Order

The meeting was called to order by Shannon Anderson at 1:10 p.m.

II. Roll Call

Present:

Shannon Anderson

Jennifer Caputo

Amy Girardo

Lynn Hill

Rosa Mendoza-Logan

Jennifer Moore

Dietrich Sauer

Ginger Stevens

Jami Van Ess

Absent:

Jeanie Confer

Shane Dille

Heather Dalmolin

Natasha Smith

Erika Philpot

III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.

IV. Approval of Minutes – February 12, 2019

Dietrich moved to approve the minutes as written. Ginger seconded. Motion carried.

V. Discussion and Possible Action Items

A. Disability

- a. Agencies with representatives present provided information to complete the disability matrix
- b. Informed agencies it is best to renew policies effective 7/1/2019 since we will not be through the RFP process in time

B. Admin Manual – tabled for future discussion

- a. Items to be included
  - i. 1/1 telemedicine
  - ii. Add new information on dental provider
  - iii. Add plan design changes for BCBS
  - iv. Add telemedicine information to Quick Reference Chart
  - v. Add fraud information from Segal

vi. Add EAP information

1. 2/1 – EAP for CCC and County and City to Baker Tilly
2. 4/1 – EAP for all other agencies

C. Deductibles – tabled for future discussion

- a. Calendar year vs. fiscal year

D. Life Insurance beneficiary designation – tabled for future discussion

E. Program plan agenda/action items – tabled for future discussion

- a. Finalize semi-annual manual review manual – to be effective 7/1
- b. Finalize open enrollment materials discussion
- c. Begin review of HIPAA manual

F. Reports/Discussion Items – tabled for future discussion

- a. EAP update

G. Standing Items – tabled for future discussion

- a. Compliance updates
- b. Training needs
- c. Roundtable

VI. Agenda Items for Next Meeting

- A. Minnesota Life – waiver

VII. Adjournment

The meeting was adjourned at 2:02 pm