

**NOTICE AND AGENDA FOR MEETING  
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, August 22, 2019, 9:00 a.m.**, at the Coconino County Human Resources Building, 420 N. San Francisco Street, Flagstaff, AZ 86001. Members of the board may attend in person or by telephone, video or internet conferencing. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, for discussion or consultation for legal advice from its attorney(s) on any item listed in the agenda. The Trust's attorney(s) may appear in person or telephonically.

The call-in number is 928.679.7122.

**AGENDA**

			Page #
1. CALL TO ORDER	9:00 a.m.	M. Townsend	
2. APPROVAL OF AGENDA	9:00 a.m.	M. Townsend	2
3. APPROVAL OF MINUTES: June 13, 2019	9:05 a.m.	M. Townsend	4
<b>4. ACTION ITEMS</b>			
A. Discussion and Possible Board Action/Approval on Committee Updates			10
a. Clinic	9:10 a.m.	B. Kuhn	11
i. Committee Minutes: (June, 2019)			12
ii. Vera Update	9:10 a.m.	J. Almond	15
b. Finance		M. Townsend	33
i. Committee Minutes (June 2019, July 2019, and August 2019)			34
ii. Interim FY2019 Financial Statements (financial statements and dashboard)	9:30 a.m.	L. Jundt	38
iii. Capitalization Policy	9:45 a.m.	M. Townsend	43
iv. Budget Policy	10:00 a.m.	M. Townsend	46
c. Benefits	10:10 a.m.	S. Anderson	52
i. Committee Minutes (July 2019)			53
d. Wellness	10:15 a.m.	K. Wittekind	55
i. Committee Minutes (July 2019)			56
ii. General Update	10:20 a.m.		
iii. Quarterly Budget Review	10:25 a.m.		
e. Risk Management	10:30 a.m.	D. Coughenour	60
i. Committee Minutes: NONE			
B. Discussion and Possible Board Action/Approval on Vendor Items			
a. Segal		A. Girardo	61
i. Monthly Medical/Pharmacy Report	10:35 a.m.		62
ii. SHAPE Report on Vera Clinic	11:00 a.m.		
iii. Trustee Interview Report Executive Summary	11:15 a.m.		
iv. Segal Stewardship Report	11:30 a.m.		
v. Pharmacy Claims Audit Results	12:00 p.m.		72
vi. Comparison of NAPEBT and ASRS PPO Medical Networks	12:15 p.m.		81
vii. Compliance and Industry Changes and Trends	12:30 p.m.		86
C. Discussion and Possible Board Action/Approval on Other Items		M. Townsend	102
a. Update from Special Committee to Consider Future Trust Structure and Contracts	12:45 p.m.		103

**NOTICE AND AGENDA FOR MEETING  
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

b. RFPs or Cooperative Contracts	1:00 p.m.		104
i. Flexible Spending Account			
ii. Vision Insurance			
iii. Life Insurance			
iv. Short-Term Disability			
v. COBRA Administration			
vi. Accounting and Board Relations			
vii. Investment Management			
viii. Consulting/SHAPE			
c. Trust Chair Vote	1:15 p.m.		105
d. Request a List of Each Agency's Top Priorities	1:20 p.m.		106
D. Discussion and Possible Board Action/Approval on Meeting Wrap-Up Items			107
a. 2019/2020 Meeting Project Plan	1:30 p.m.	J. Darnall	108
i. Committee Review of Committee Members and Meeting Schedule	1:35 p.m.	M. Townsend	
ii. Wellness Committee Review of the Wellness & Clinic Meeting Schedule	1:40 p.m.	M. Townsend	
b. Review of Action Items and the Timeline	1:45 p.m.	G. Mahoney	123

**5. EXECUTIVE SESSION**

The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03 (A)(3).

**6. Next Regular Meeting: September 19, 2019**

**7. ADJOURNMENT**

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible to arrange for the accommodation.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 21<sup>st</sup> day of August, 2019, at 9:00 a.m.