

NOTICE AND MEETING NOTES OF THE ADMINISTRATIVE MANUAL REVIEW SUB COMMITTEE OF THE NORTHERN ARIZONA PUBLIC EMPLOYEE BENEFIT TRUST

Notice is hereby given to the general public that the ADMINISTRATIVE MANUAL REVIEW SUB COMMITTEE will hold a meeting open to the public on **Thursday July 16th, 2014, 1:30pm at City Hall 211 W. Aspen Ave. Flagstaff, AZ 86001, Council Conference Room**

MEETING NOTES

1. CALL TO ORDER 1:35pm

2. COMMITTEE MEMBERS PRESENT:

Katie Wittekind	NAPEBT
Tasha Wilson	Coconino County
Shannon Anderson	City of Flagstaff
Drew Baecker	City of Flagstaff
Jeanie Confer	Accommodation School
Lynn Hill	NAIPTA

3. ACTION ITEMS

Manual was reviewed and changes were made. A working draft of the manual is available upon request by contacting Katie Wittekind at (928) 527-6189

4. ACTION ITEMS NEEDING FOLLOW UP

Katie will change the term child to child(ren) through out the document page 70 on.

Katie will change all Group Health Plan to Group Insurance Plan

Katie will add definition of Marketplace to document.

5. ADJOURNMENT 3:40

6. NEXT MEETING July 30th 1:30pm Location TBA

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Katie Wittekind at (928) 527-6189.