

**NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST
MEETING MINUTES
APRIL 24, 2015**

The following Consultants/Vendors were present:

Amy Girardo	Segal
Stephanie Calandro	Segal
Gary Petersen	Segal

The following Trustees were present and a quorum was met:

Jami Van Ess	Coconino Community College
Bob Kuhn (Chairperson)	Flagstaff Unified School District

The following Alternate Trustees were present:

Rosa Logan	Coconino Community College
Jennifer Moore	Flagstaff Unified School District
Shannon Anderson	City of Flagstaff
Margaret Penado	Coconino County

The following guests were present:

Katie Wittekind	Flagstaff Unified School District
Ginger Wischmann	Flagstaff Unified School District
Lynn Hill	NAIPTA

1. CALL TO ORDER 11:31 a.m.

Unanimous approval by the Trustees to adopt the agenda

2. ACTION ITEMS

A. Discussion and Possible Board Action to Postpone the RFP for Accounting and Administration Bob Kuhn

Amy explained that due to timing issues, a request has been made to postpone to next year the RFP for Accounting and Administration Services. The Trustees agreed to postpone the RFP.

No action was taken.

B. Update on Contract Negotiations with Vera Bob Kuhn

Vera's Controller flew in for a review of possible locations for the onsite clinic. Each location was reviewed and the issues for each are noted below by location:

- Flag Middle School – parking issues.
- APS Building – will not be available for a year and there are asbestos issues.
- Old Medical Office on Beaver – total remodel would be required. The age of the building is a concern and there are issues with the concrete because it may contain asbestos.

- 4th Street Coconino Community College – a significant rebuild would be required due to the plumbing that would be needed.
- Cedar Shopping Center – Best option – only concerns are the location and area of town.

Katie said the Cedar location has strip mall parking and adequate square footage is available for the clinic.

Bob has looked in town and has not found other locations. He suggested the Trust could hire a realtor.

Margaret asked if there is room for expansion at the Cedar location. Bob said they will get two (2) rooms for now and there may be future expansion room available. There is approximately 4,000 square feet available in the Cedar location for the clinic. Electricity and AC are already in the building.

All entities agreed Bob should move forward with the Cedar location

No action was taken.

3. **EXECUTIVE SESSION**

4. **NEXT REGULAR MEETING:** Thursday, May 21, 2015

5. **ADJOURNMENT** – 11:45 a.m.