

**NOTICE AND AGENDA FOR MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, August 23, 2018, 9:00 a.m.**, at the Coconino County Human Resources Building, 420 N. San Francisco Street., Flagstaff, AZ 86001. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

AGENDA

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1. CALL TO ORDER	9:00 a.m.	M. Townsend	
2. APPROVAL OF AGENDA	9:00 a.m.	M. Townsend	2
3. APPROVAL OF MINUTES: June 14, 2018 and July 11, 2018	9:05 a.m.	M. Townsend	4
4. ACTION ITEMS			
A. Discussion and Possible Board Action/Approval on Committee Updates			17
a. Clinic	9:10 a.m.	B. Kuhn	18
i. Vera Update		J. Almond	19
ii. Telehealth Implementation Update			
b. Finance	9:30 a.m.	J. Van Ess	51
i. FY2017 Audited Financial Statements			52
ii. Interim FY2018 Financial Statements		L. Jundt	87
iii. Investment Policy		J. Van Ess	91
c. Benefits	10:00 a.m.	S. Dille	98
d. Wellness	10:15 a.m.	M. Townsend	99
i. Wellness Program, Including Quarterly Budget Review			
e. Risk Management	11:00 a.m.	D. Coughenour	100
B. Discussion and Possible Board Action/Approval on Vendor Items			101
a. Segal	11:05 a.m.	A. Girardo	101
i. Monthly Medical/Pharmacy Report		N. Patani	102
ii. Trustee Interview Report Executive Summary		A. Girardo	112
iii. Segal Stewardship Report		A. Girardo	125
iv. Claims Audit		A. Girardo	144
v. Discussion and Update on Compliance and Industry Changes and Trends		A. Girardo	153
C. Discussion and Possible Board Action/Approval on Other Items			157
a. Baker Tilly Online Enrollment System Contract	11:45 a.m.	A. Girardo	158
b. FY2018 Audit	12:00 p.m.	J. Van Ess	159
c. Navajo County Process for HDHP Plan Participant Payment Method for Their Near Site Clinic and Telehealth	12:15 p.m.	M. Townsend	160
d. RFPs	12:30 p.m.	M. Townsend	161
i. Flexible Spending Account			
ii. Dental Insurance			
iii. Accounting and Board Relations			
iv. Investment Management			
D. Discussion and Possible Board Action/Approval on Meeting Wrap-Up Items			162
a. 2018/2019 Meeting Project Plan	1:00 p.m.	S. Virgil	163
b. Review of Action Items and the Timeline	1:10 p.m.	M. Esquibel	178

5. EXECUTIVE SESSION

The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).

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6. **CURRENT EVENT SUMMARIES/ANNOUNCEMENTS**

Northern Arizona Public Employees Benefit Trust members may present a brief summary of current events, including communications received. No action will be taken.

7. **Next Regular Meeting: September 20, 2018**

8. **ADJOURNMENT**

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible to arrange for the accommodation.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 19th day of September, 2018, at 9:00 a.m.