



**B. Discussion and Possible Board Action on Vera Clinic Update**

**Katie Wittekind**

Bob expressed concerns around the clinic exceeding their capacity. Mike commented that they are tracking utilization to determine capacity and determine whether or not they need to add staff. Bob commented that the flu is currently prevalent in Arizona and that might be driving utilization. There are times right now when the clinic does not have availability for acute care within the same or next day. Mike will bring data back to the Trust to provide them with an update on what is happening. Mike asked if hours of operation are a concern. Bob said he has heard concerns that the clinic is under-staffed. Shannon mentioned that she has not heard any additional concerns this week about the clinic being under-staffed. Katie mentioned that the flu shot has not been effective this year and that is the reason so many people have been ill this year. Bonnie said the clinic will be fully staffed on Monday next week because they are adding one full-time Medical Assistant and adding a temporary Medical Assistant for pre-employment, police officer exams and CDL exams. The clinic has been down by one medical assistant staff position. Andrea is the new medical assistant starting Monday.

Mike explained that he sent the pre-employment packet to the employers. The schedule has been set for Tuesdays and Thursday for pre-employment exams. Mike said they can modify the schedule if needed. Bonnie said they have performed four pre-employment exams and they have one more scheduled. They have not had anyone yet that has needed an EJF exam but they are ready for them.

Katie mentioned that some employees have been concerned about the time it takes to get a biometrics test. Katie is working with Vera to modify the biometrics at the clinic and Healthwaves will continue to provide onsite services.

Bonnie mentioned that the patient portal has been started. She said there are 50 people that have only used the portal once. 10% of plan participants do not want to use the portal. All employees who come to the clinic are offered the patient portal.

Bob asked if the phone system is working correctly. Mike and Bonnie confirmed the phone system is working well.

**No action was taken.**

**C. Discussion and Possible Board Action to Consider the Forest Lakes Water District Request to Join NAPEBT**

Mike presented the information on Forest Lakes and commented that APEHP may also be an additional option for other small organizations to consider.

**No action was taken.**

**D. Discussion and Possible Board Action on Medical Plan Change**

**Amy Girardo**

Amy presented the medical plan design options and programs proposed by Blue Cross.

**Unanimous approval by the Trustees to adopt the out-of-network provider payment change for clinical laboratory, DME/medical supply and specialty pharmacy claims, the Value Based Program and the removal of the BSA outpatient mental health network effective 7/1/16 with changing all outpatient in-network visits to a \$15 copay for the Base and Buy-Up plans and 20% coinsurance for the High Deductible Health plan.**

**E. Discussion and Possible Board Action on Segal Evaluation** **Bob Kuhn**

**This item was tabled to a future Trust Board meeting.**

**F. Discussion and Possible Board Action on Trust Attorney** **Shannon Anderson**

Shannon mentioned that she asked if the group could table the discussion with the Committee until the third week of March.

**This item was tabled to a future Trust Board meeting.**

**G. Discussion and Possible Board Action on Minnesota Life Claims Experience Report** **Amy Girardo**

Amy reviewed the life insurance claims history with the Trustees.

**No action was taken.**

**H. Discussion and Possible Board Action on Administrative Manual** **Shannon Anderson**

**This item was tabled to a future Trust Board meeting.**

**I. Discussion and Possible Board Action on Review of the Project Plan** **Amy Girardo**

Amy presented the project plan and some modifications were discussed. Amy will update the projection plan for review and discussion during the March Trust Board conference call.

Bonnie and Mike from Vera will send an updated utilization report for the March Trust Board meeting.

**The following items were tabled to a future meeting:**

- Discussion and Possible Board Action on Segal Evaluation
- Discussion and Possible Board Action on Trust Attorney
- Discussion and Possible Board Action on Administrative Manual

**3. EXECUTIVE SESSION: None**

**4. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS: None**

**5. NEXT REGULAR MEETING: May 19, 2016**

**6. ADJOURNMENT: 10:13AM**