

**NOTICE AND AGENDA OF MEETING  
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to Board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting and open to the public on **Thursday, January 26, 2017, 9:00 a.m.**, at Coconino County Human Resources Building, 420 N. San Francisco Street, Weatherford Room. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

**AGENDA**

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1. CALL TO ORDER		
2. APPROVAL OF MINUTES: December 15, 2016	9:00 a.m. M Townsend	3
3. ACTION ITEMS		
A. Discussion and possible board action on Vera Onsite Clinic	9:10 a.m. L. Gregerson	13
B. Discussion and possible board action on the wellness program	9:40 a.m. K Wittekind	26
C. Discussion and update on the audit	10:00 a.m. M Townsend	28
D. Discussion and possible board action on the monthly report	10:05 a.m. N Patani	29
E. Discussion and possible board action on the Securian life report	10:25 a.m. A Girardo	40
F. Discussion and possible board action on November 30, 2016 interim financial statements	10:45 a.m. L Jundt	48
G. Discussion and possible board action on 2017-2018 contribution rate setting, plan design, and reserves	11:00 p.m. A Girardo N Patani	53
• 2017 HSA contributions amended		
• Historical medical/RX chart amended		
H. Discussion and possible board approval on the Trust renewals	11:40 p.m. A Girardo	77
I. Discussion and possible board action on the analysis for the October meeting	12:05 p.m. N.Patani	90
J. Discussion and possible board approval on the Summit Fire District	12:45 p.m. S Anderson	91
K. Discussion and possible board action on the NAPEBT website	1:00 p.m. A Girardo	92
L. Discussion and possible board action on the industry update	1:20 p.m. A Girardo	95
M. Discussion and possible board action on COBRA notice requirement	1:35 p.m. A Girardo	97
N. Discussion and possible board approval on the Amendment to the Administration manual	1:45 p.m. S Anderson	100
O. Discussion and possible board action on the evaluation process and tool for the Ashton Tiffany Services	1:55 p.m. M Townsend	187
P. Discussion and possible board action on the conflict of interest statements for signature by the Trustees	2:10 p.m. T. Foss	188
Q. Discussion and possible board action to the 2017-2018 meeting project plan	2:15 p.m. T. Foss	194
R. Discussion on the review of the action items and the timeline	2:25 p.m. T Foss	205

4. EXECUTIVE SESSION

The trustees may vote to discuss any item on the agenda in Executive Session for consultation for legal advice with the attorney for the Trust pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).

5. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS

Northern Arizona Public Employees Benefit Trust Members may present a brief summary of current events including communications received. No action will be taken.

6. Next Regular Meetings: February 23, 2017 and March 23, 2017

7. ADJOURNMENT

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check for agenda which may be posted up-to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to Northern Arizona Public Employees Benefit Trust (with exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679.7160. Requests should be made as early as possible to arrange the accommodation.

Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 25<sup>th</sup> day of January, 2017, at 9:00 a.m.