

**NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST
MEETING MINUTES
JULY 30, 2015**

The following Consultants/Vendors were present:

Amy Girardo	Segal
Nura Patani	Segal

The following Trustees were present and a quorum was met:

Jami Van Ess	Coconino Community College
Jerene Watson	City of Flagstaff
Bob Kuhn (Chairperson)	Flagstaff Unified School District
Mike Townsend	Coconino County

The following Alternate Trustees were present:

Jennifer Moore	Flagstaff Unified School District
Shannon Anderson	City of Flagstaff

The following guests were present:

Gayle Benton	Coconino Community College
Ginger Wischmann	Flagstaff Unified School District
Erika Philpot	Coconino County
Lynn Hill	NAIPTA

1. **CALL TO ORDER** **1:06 p.m.**
2. **ACTION ITEMS**

Unanimous approval by the Trustees to adopt the agenda.

- A. **Discussion and Possible Board Action to review the onsite clinic including:** **Bob Kuhn**
 1. **Wellness Incentives**
 2. **Services offered in Page Arizona**
 3. **The Communication Plan**

Shannon stated that the services in Page have been reviewed by Coconino Community College for their Page location. She indicated they are scheduling a date to open the facility after the grand opening for the Flagstaff clinic. The communication plan should be released August 3, 2015. There will be a one page document that will be distributed on August 4th at the Flagstaff Unified School District meeting and during several other employee events thereafter.

Jami stated that the Community College and Flagstaff Unified School District Board meetings are scheduled September 22nd so she said Vera cannot come to their Board meeting. Jami asked if the meeting could be taped so that the College Board could review the information. It was pointed out that the College Board could watch the video stream of the joint City/County Board meeting.

The bids for the interior construction of the Flagstaff clinic are due this weekend. The bids were requested from four companies. The plans have been approved administratively by the City. The building does not need to be zoned because it is already done. The maximum time frame for the City to review the plans is 25 business days which does not include any time needed for any corrections to the plans.

Katie will attend the August 4th meeting and hand out the one page flyer to employees. Shannon asked if Vera was comfortable that the employers answer basic questions on the clinic and Vera said yes.

Mike asked if the charge for the High Deductible Health Plan participants has been determined yet. Shannon said there will be a packet with the charges sent to each participant's home a couple of weeks prior to the opening of the clinic. The package will contain information on wellness services, and may include a business card, and a magnet describing how to access services depending on the cost for these items.

Katie did not join the call and she was going to discuss the information on the wellness incentives. Bob suggested we table the wellness incentives discussion until August 19th, however, a meeting may need to take place sooner.

No action was taken.

3. EXECUTIVE SESSION

The Trustees may vote to discuss any item on the agenda in Executive Session for consultation for legal advice with the attorney for the Trust pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).

4. NEXT REGULAR MEETING: Wednesday, August 19, 2015.

5. ADJOURNMENT 1:19 p.m.