

**NOTICE AND AGENDA FOR MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, June 15, 2017, 9:00 a.m.**, at the Coconino County Human Resources Building, 420 N. San Francisco Street, Flagstaff, AZ 86004. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

AGENDA

	Page #
1. CALL TO ORDER	
2. APPROVAL OF MINUTES: May 18, 2017	9:05 a.m. M Townsend 3
3. ACTION ITEMS	
A. Discussion and Possible Board Action on July 1, 2016 Financial Audit	9:10 a.m. M. Townsend 12
B. Discussion and Possible Board Action on Interim Financial Statements	9:15 a.m. L. Jundt 13
C. Discussion and Possible Board Approval of Signature Authority Matrix	9:30 a.m. L. Jundt 18
D. Discussion and Possible Board Action on Monthly Medical/Pharmacy Report	9:35 a.m. N. Patani 20
E. Discussion and Possible Board Action on CVS Caremark Diabetes Care Program	10:00 a.m. S. Holgersen 31
F. Discussion and Possible Board Action on Bylaws and Governance Structure	10:40 a.m. M. Townsend 46
G. Discussion and Possible Board Approval of 2017/2018 Ashton Tiffany Contract	11:00 a.m. M. Townsend 47
H. Discussion and Possible Board Approval of FYE 2017 Audit Vendor Services	11:15 a.m. B. Kuhn 50
I. Discussion and Possible Board Action on Employee Assistance Program	11:35 a.m. B. Kuhn 51
J. Discussion and Possible Board Action on Summary Report of Trustee Interviews	12:00 p.m. A Girardo 52
K. Discussion of and Update on Compliance and Industry Changes	12:30 p.m. A. Girardo 70
L. Discussion and Possible Board Approval of Date and Location of the Annual Retreat	12:50 p.m. A. Girardo 79
M. Discussion and Possible Board Action on 2017/2018 Meeting Project Plan	12:55 p.m. T. Foss 80
N. Discussion on the Review of Action Items and the Timeline	1:00 p.m. T. Foss 91
4. EXECUTIVE SESSION	
The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).	
5. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS	
Northern Arizona Public Employees Benefit Trust members may present a brief summary of current events, including communications received. No action will be taken.	
6. Next Regular Meeting: June 28, 2017	
7. ADJOURNMENT	

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible to arrange for the accommodation.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 14th day of June, 2017, at 9:00 a.m.