

**NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST  
MEETING MINUTES  
July 11, 2018 (telephonic)**

**The following consultants/vendors were present:**

Amy Girardo	Segal
Tracy Foss	Ashton Tiffany

**The following Trustees were present, and a quorum was met:**

Mike Townsend (chairperson)	Coconino County
Bob Kuhn	Flagstaff Unified School District
Shane Dille	City of Flagstaff

**The following Alternate Trustees were present:**

Shannon Anderson	City of Flagstaff
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**The following guests were present:**

Lynn Hill	NAIPTA
Erika Philpot	Coconino County
Katie Wittekind	Coconino County (Wellness)
Dean Coughenour	City of Flagstaff

**1. CALL TO ORDER    8:33 a.m.**

**2. ACTION ITEMS**

**A. Discussion and possible board approval of the  
Vera Contract**

**Mike Townsend**

Mike Townsend provided an overview of the proposed changes to Amendment No. 1 to the Vera Contract, effective as of June 4, 2018.

Shannon Anderson noted that under Section 2.3, the provisions under Exhibit C 3(iii) did not align with the terms stated in the contract and suggested that the contract be amended to reflect the monthly claim data reporting.

Shannon Anderson further noted that under Section 2.6 of the Amendment, the term of the agreement should remain consistent with the procurement requirements of the program. The Trustees agreed that the procurement process for these services would be addressed no less than 12 months prior to the end of the contract term.

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**Shane Dille made a motion to approve Amendment No. 1 to the Vera Contract, subject to an amendment to Section 2.2. to include reference to the provision of claims data on a monthly basis; Bob Kuhn seconded; motion approved.**

- 3. EXECUTIVE SESSION: None**
- 4. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS: None**
- 5. NEXT REGULAR MEETING: August 23, 2018**
- 6. ADJOURNMENT: 8:53 a.m.**