

**NOTICE AND AGENDA FOR MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, August 17, 2017, 9:00 a.m.**, at the Flagstaff Unified School District Administrative Center, 3285 E. Sparrow Ave., Flagstaff, AZ 86004. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

AGENDA

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1. CALL TO ORDER			
2. APPROVAL OF MINUTES: June 15, 2017 and June 28, 2017	9:05 a.m.	M. Townsend	3
3. ACTION ITEMS			
A. Discussion and Possible Board Action on Vera Onsite Clinic	9:10 a.m.	K. Wittekind	20
B. Discussion and Possible Board Action on Bylaws, Selection of the Chair, and Matrix of Responsibilities of Other Officers	9:30 a.m.	M. Townsend	37
C. Discussion and Possible Board Action on the Trustee Interview Report Executive Summary	10:00 a.m.	A. Girardo	38
D. Discussion and Possible Board Approval of the July 1, 2016 Financial Audit	10:20 a.m.	M. Townsend	58
E. Discussion and Possible Board Action on Interim Financial Statements	10:35 a.m.	L. Jundt	59
F. Discussion and Possible Board Action on Monthly Medical/Pharmacy Report	10:50 a.m.	N. Patani	64
G. Discussion and Possible Board Action on Vera Clinic Reporting	11:15 a.m.	R. Ward	75
H. Discussion and Possible Board Action on the Blue Cross Contract	11:35 a.m.	A. Girardo	87
I. Discussion and Possible Board Action on Wellness Program, Including Participation Update and Health Fair Changes	11:50 a.m.	K. Wittekind	88
J. Discussion and Possible Board Action on the Segal Stewardship Report	12:10 p.m.	A. Girardo	89
K. Discussion and Possible Board Approval of Audit Engagement Agreement	12:30 p.m.	B. Kuhn	107
L. Discussion and Possible Board Action on the Flexible Spending Account Administration RFP	12:50 p.m.	A. Girardo	108
M. Discussion and Update on Enrollment System RFP	1:05 p.m.	A. Girardo	109
N. Discussion and Update on the EAP RFP	1:20 p.m.	K. Wittekind	110
O. Discussion and Possible Board Approval of Date and Location of the Annual Trustee Retreat	1:30 p.m.	K. Wittekind	111
P. Discussion of and Update on Compliance and Industry Changes Including Trends Report	1:40 p.m.	A. Girardo	112
Q. Discussion and Possible Board Action on 2017/2018 Meeting Project Plan	1:50 p.m.	A. Genaro	117
R. Discussion on the Review of Action Items and the Timeline	2:00 p.m.	S. Virgil	127
4. EXECUTIVE SESSION			
The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03(A)(3) and (A)(4).			
5. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS			
Northern Arizona Public Employees Benefit Trust members may present a brief summary of current events, including communications received. No action will be taken.			
6. Next Regular Meeting: September 21, 2017			
7. ADJOURNMENT			
The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.			

The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001, telephone (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible to arrange for the accommodation.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 16th day of August, 2017, at 9:00 a.m.