

NOTICE AND AGENDA OF MEETING OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Wednesday, November 16, 2016 and Thursday, November 17, 2016** at 2640 W. Kiltie Lane, Flagstaff, Arizona, 86001. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to enter executive session—which will not be open to the public—to discuss certain matters.

AGENDA

Wednesday, November 16, 2016

- | | | |
|---|------------|--------------------------------|
| 1. CALL TO ORDER | 9:00 a.m. | Mike Townsend |
| 2. APPROVAL OF MINUTES: October 20, 2016 | 9:05 a.m. | Mike Townsend |
| 3. ACTION ITEMS | | |
| A. Welcome and opening remarks | 9:10 a.m. | Mike Townsend |
| B. Discussion and possible board action on Vera Onsite Clinic program analysis and staffing requirements | 9:15 a.m. | M. Heiderscheidt |
| C. Discussion and possible board approval of market update and survey data | 10:15 a.m. | Amy Girardo |
| D. Discussion and possible board approval of the incurred but not reported (IBNR) certification | 10:35 a.m. | Nura Patani |
| E. Discussion and possible board approval of the monthly experience report | 10:55 p.m. | Nura Patani |
| F. Discussion and possible board approval of the health utilization report | 11:15 p.m. | Nura Patani |
| G. Discussion and possible board action on the wellness program & wellness coordinator | 12:00 p.m. | Katie Wittekind |
| H. Discussion and possible board action on Shape proposal | 12:30 p.m. | Amy Girardo |
| I. Discussion and possible board action on claims auditing services | 12:55 p.m. | Amy Girardo |
| J. Discussion and possible board action on website and mobile application | 1:20 p.m. | Amy Girardo |
| K. Discussion and possible board action on open enrollment service proposal | 1:45 p.m. | Tracy Foss |
| L. Discussion and possible board action on Summit Fire District | 2:00 p.m. | Amy Girardo |
| M. Discussion and possible board action of the Preliminary Medical Plan Budget Projection: | 2:20 p.m. | Nura Patani and
Amy Girardo |
| • medical plan design | | |
| • health initiatives | | |
| • contribution strategy | | |
| • Vera Onsite Clinic expense | | |
| • retiree health | | |
| • pharmacy benefit manger program options | | |
| • action items G–L | | |
| • three to five year strategy on plan design to control costs | | |
| N. Discussion and review of the action items and timeline | 4:00 p.m. | Tracy Foss |
| 4. EXECUTIVE SESSION | | |
| The trustees may vote to discuss any item on the agenda in executive session for consultation with, or for legal advice from, the attorney for the Trust pursuant to A.R.S. 38-431.03(A)(3) and (A)(4). | | |
| 5. ADJOURNMENT | | |

**NOTICE AND AGENDA OF MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

AGENDA

Thursday, November 17, 2016

- | | | |
|---|-----------|----------------------------|
| 1. CALL TO ORDER | 9:00 a.m. | Mike Townsend |
| 2. ACTION ITEMS | | |
| A. Discussion and possible board approval of the Preliminary Medical Plan Budget Projection: | 9:05 a.m. | Amy Girardo
Nura Patani |
| • medical plan design | | |
| • health initiatives | | |
| • contribution strategy | | |
| • Vera Onsite Clinic expense | | |
| • retiree health | | |
| • pharmacy benefit manger program options | | |
| • wellness program and wellness coordinator | | |
| • Shape proposal | | |
| • claims auditing services | | |
| • website and mobile application | | |
| • open enrollment service proposal | | |
| • Summit Fire District | | |
| • three to five year strategy on plan design to control costs | | |
| B. Discussion of/possible board action on final wrap-up & next steps | 2:30 p.m. | Amy Girardo |
| C. Discussion and possible board approval of the 2016/2017 meeting project plan | 3:00 p.m. | Jennifer Gabriel |
| D. Discussion and review of the action items and timeline | 3:10 p.m. | Tracy Foss |
| 3. EXECUTIVE SESSION | | |
| The trustees may vote to discuss any item on the agenda in executive session for consultation with, or for legal advice from, the attorney for the Trust pursuant to A.R.S. 38-431.03(A)(3) and (A)(4). | | |
| 4. CURRENT EVENT SUMMARIES/ANNOUNCEMENTS | | |
| Northern Arizona Public Employees Benefit Trust members may present a brief summary of current events, including communications received. No action will be taken. | | |
| 5. Next regular meeting: December 15, 2016 | | |
| 6. ADJOURNMENT | | |

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information, and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions), may also be obtained through Mike Townsend at 420 N. San Francisco St., Flagstaff, Arizona 86001; telephone: (928) 679-7160.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Mike Townsend at (928) 679-7160. Requests should be made as early as possible.

I, Mike Townsend, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 15th day of November 2016, at 9:00 a.m.