

**NOTICE AND AGENDA OF MEETING  
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Wednesday, November 18, 2015 and Thursday, November 19, 2015** at Thornagers, 2640 W. Kiltie Lane, Flagstaff, AZ 86001. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

**AGENDA Wednesday, November 18, 2015, 8:00 a.m.**

1. CALL TO ORDER

2. ACTION ITEMS

A. Welcome and Opening Remarks	8:00 a.m.	Bob Kuhn
B. Discussion and Possible Approval on the Goals, Compensation Package and Employment Entity for the Wellness Program Manager	8:15 a.m.	Bob Kuhn and Shannon Anderson
C. Discussion and Possible Approval of Hiring the Trust Administrator	8:40 a.m.	Bob Kuhn
D. Discussion and Possible Approval on Modifying the Participant Cost for Preventive Generic Drugs under the HDHP Plan	9:00 a.m.	Amy Girardo
E. Discussion and Possible Board Action on Extending Dependent Eligibility to the End of the Month in which a Dependent Turns 26 for Dental and Vision Coverage	9:15 a.m.	Amy Girardo
F. Discussion and Possible Board Action on the Administrative Manual	9:30 a.m.	Shannon Anderson
G. Discussion and Possible Approval of Market Update/Survey Data	10:00 a.m.	Amy Girardo
H. Discussion and Possible Approval of Compliance Update	10:20 a.m.	Amy Girardo
I. Discussion and Possible Board Action to Approve the 2015 Audited Financial Report	10:40 a.m.	Bob Kuhn
J. Discussion and Possible Approval of the Wellness Incentives	11:00 a.m.	Katie Wittekind
K. Discussion and Possible Approval of the Monthly Report	11:30 a.m.	Nura Patani
L. Discussion and Possible Approval of Health Utilization Report	12:00 p.m.	Nura Patani
M. Discussion and Possible Approval of the Incurred But Not Reported (IBNR) Certification	12:30 p.m.	Nura Patani
N. Discussion and Possible Approval of Preliminary Medical Plan Budget Projection, Medical Plan Design, Health Initiatives, and Contribution Strategy	12:45 p.m.	Nura Patani and Amy Girardo
> Onsite Clinic Expense		
> Alex Module to Vantagen Baker Tilly Online Enrollment System		
O. Discussion on the Review of Action Items and the Timeline	4:00 p.m.	Amy Girardo

3. CALL TO THE PUBLIC

*This is the time for public comment. Trustees may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

4. ADJOURNMENT

**AGENDA Thursday, November 19, 2015, 8:00 a.m.**

1. CALL TO ORDER

2. ACTION ITEMS

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| A. Discussion and Possible Approval of Preliminary Medical Plan Budget Projection, Medical Plan Design, Health Initiatives, and Contribution | 8:00 a.m.  | Nura Patani |
| B. Discussion and Possible Approval of Final Wrap Up Discussion and Next Steps   | 12:00 p.m. | Amy Girardo |
| C. Discussion and Possible Approval of Review of Action Items and Timeline   | 12:30 p.m. | Amy Girardo |

3. CALL TO THE PUBLIC

*This is the time for public comment. Trustees may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

4. ADJOURNMENT

The public is advised that the items on this agenda may be considered in any order and at any time during the meeting.

The public is invited to check for addenda which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Robert Kuhn at 3285 E Sparrow Avenue Flagstaff, AZ 86001, Telephone (928) 527-6000. Persons with a disability may requests a reasonable accommodation, such as a sign language interpreter, by contacting Robert Kuhn at (928) 527-6010. Requests should be made as early as possible to arrange the accommodation.

I, Robert Kuhn, certify that this notice of public meeting prepared pursuant to A.R.S. § 38-431.02, was posted on the 17th day of November, 2015, at 8:00 a.m.