

NOTICE AND AGENDA OF MEETING OF THE ONSITE CLINIC SUB COMMITTEE OF THE NORTHERN ARIZONA PUBLIC EMPLOYEE BENEFIT TRUST

Notice is hereby given to the general public that the ONSITE CLINIC SUB COMMITTEE will hold a meeting open to the public on **Tuesday February 27th, 2013, 8:30am at Flagstaff City Hall Building, 211 West Aspen Avenue, Staff Conference Room.**

MEETING NOTES

1. CALL TO ORDER 8:30AM

2. COMMITTEE MEMBERS

Kim Aringdale	Flagstaff Unified School District
Bob Kuhn	Flagstaff Unified School District
Katie Wittekind	Flagstaff Unified School District
Rosa Mendoza-Logan	Coconino Community College
Gayle Benton	Coconino Community College
Scott Richardson	Coconino County
Mike Townsend	Coconino County
Margaret Penado	Coconino County
Shannon Anderson	City of Flagstaff
Josh Copley	City of Flagstaff
Candace Schroeder	City of Flagstaff
Dean Coughenour	City of Flagstaff
Dr. Christy Pacheco	Family Nurse Practitioner

3. APPROVAL OF FEBUARY 4TH MINUTES

a. Minutes of 2/4/14 were accepted as prepared by Katie

4. ADOPTION OF AGENDA

a. No additional items added to the agenda

5. ACTION ITEMS

- a. Discussed that Fit For Duty will not be in scope of work of RFP and will be outsourced.
- b. OBGYN is excluded from services
- c. No emergency care will be provided at the clinic
- d. Change physician to provider when mentioning 24hr on call services
- e. Page 10 It was discussed and clarified that the contract is for an automatic renewal up to 5 years
- f. Page 21 #3 move to workers comp section.
- g. Pg 22 #1 Add, Please provide a sample report of Cost Benefit Analysis and Clinic Utilization
- h. Pg 23 #10 Add, What are your patient quality care indicators?
- i. Pg #4 Utilization of preventative screenings and utilization,
 - i. List what our top 5 controllable diseases are: COPD, Diabetes, CAD, Asthma, HF

- ii. C. Add reduced prevalence and reduction of risk factors
- j. Pg 12 Add case management, access to primary care, medical home and care management as a goal.
- k. Pg 24 #2 & #3 Add, What are the total hours of service recommended? What is your cost for those hours for each provider (MD, RN,etc)
- l. Add pricing of early morning hours, evening hours, and weekend hours
- m. It was discussed to add minimum # of hours and cost associated to those hours but no agreement was made on what the minimum hours would be and whether or not to add them. Suggestions were made that minimum hours should be: Half day Saturday, One day/week until 7pm and one day early morning hours starting at 7am.
- n. Add, What are the costs for being open on holidays? What holidays would you recommend being open or closed?
- o. Pg 26 #16
- p. 8.3.4 itemize equipment
- q. Pg 30 #3 & #6 It was suggested by one member to delete these items but no discussion or agreement was made.
- r. Add, Do you offer a 24hr on call service and is there an additional cost associated?
- s. Pg 33 #8.3.5 Add, based on the utilization reports provided, improved health indicators, and top 5 modifiable diseases.

6. ACTION ITEMS NEEDING FOLLOW UP

- a. Each agency will take it upon them to ask employee groups what operation hours they would like for the clinic.
- b. Kim will send out document with recent changes as soon as possible.

7. NEXT MEETING DATE

Unconfirmed for Thursday March 13th 8:30am-10am City Hall 211 W. Aspen Avenue

8. ADJOURNMENT

10:00am