

NOTICE AND MEETING NOTES OF MEETING OF THE NAPEBT WELLNESS COMMITTEE OF THE NORTHERN ARIZONA PUBLIC EMPLOYEE BENEFIT TRUST

Notice is hereby given to the general public that the NAPEBT WELLNESS COMMITTEE will hold a meeting open to the public on **Thursday July 10th, 2014, 10:00am at City of Flagstaff Human Resources 211 W. Aspen Human Resources Conference Room**

MEETING NOTES

1. CALL TO ORDER 10:05AM

2. COMMITTEE MEMBERS PRESENT:

Katie Wittekind	Flagstaff Unified School District
Tasha Wilson	Coconino County
Rosa Mendoza-Logan	Coconino Community College
Jeanie Confer	CCRS
Shannon Anderson	City of Flagstaff
Drew Baecker	City of Flagstaff
Lynn Hill	NAIPTA

3. ADOPTION OF AGENDA No added agenda items

4. ACTION ITEMS

Reviewed RFQs for nutrition coaching. The top three vendors after scoring where selected for interviews.

Discussed interview questions.

Discussed conflict of interest. It was decided Katie Wittekind would not participate in the interview process for the nutrition coaching program due to the fact that she was named as a reference on one of the RFQs.

5. ACTION ITEMS NEEDING FOLLOW UP

Katie will contact the vendors to inform them if they were selected for interviews.

Interview times were set for July 18th 12-3pm. Location TBA

Katie will email out interview questions.

6. ADJOURNMENT 12:35PM